26 July 1977

MEMORANDUM	FOR:	Executive Secretary, Suggestion and Achievement Awards Committee
FROM	:	
SUBJECT	:	Reference Suggestion 77-489
Dear		

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Thank you and the Suggestion Awards Committee for your initial response to my suggestion "Improving Utility of Headquarters Building Space".

There are points made in the evaluation report that I would like to comment on. I suggested a glass aboretum-like roof to the existing walls only because I considered it innovative and a way to guarantee maximum natural light for the area. Some other form of roof construction would obviously be satisfactory to guarantee proper security, heating, etc. I do not see a requirement for secure areas, or computer use in the center court as an insurmountable problem. If there were I would suggest that there are enough non-production oriented units in this building which could be housed in the center court area to allow units requiring inside office space to remain in Headquarters.

My main point in making the suggestion was to identify an availab	l e
area that we tend to take for granted as a countyard for the more util-	i –
tarrianguse as office space. I made the suggestion knowing costs for	
remodeling would be high, but concluded that they would be less than	
costs for construction or long term lease of a new facility	

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